

Finance Committee Meeting
June 17, 2025 || 4:00PM
Keil Building || Third-Floor Conference Room

Present: Dr. Curry, Floyd Bolt, Maria Robertson, Cheyanne Patterson, Michelle Mitchell, Jennifer Sommer, Aaron Peters, Bill Clevenger, Mark Reynolds, Caleb Allen, Michelle Dixson, and Dr. Clark

The meeting was called to order at 4:00PM and the minutes from the April 28, 2025 meeting were approved.

Fundraisers

- This will be a standing agenda item moving forward
- \$5,000 or below does not go to the board for approval per board policy
- Jennifer Morrow – sell baked good at Decatur Municipal Band Concert as orchestra/band fundraiser for Eisenhower High School
 - \$200 projected revenue

Updated – Budget Process

- 60% of departments have returned budgets
- Using third-party vendor portal – ClearGov
- Third-Year agreement with ClearGov – this is the first year
- Budget Book – Projecting for FY27
- Cheyanne Patterson and Ally Lancaster from Business Office have been meeting with building principals for the budget process
- Budget will be presented in early August

Expense Request Conversation

- Recommending change to current expense request process
 - Move the reimbursement process to weekly out of line process – paid every Monday
 - Weekly deadline by Thursday morning
 - Reduce from up to 60 days down to 12 days to see payment reimbursement
- Dr. Curry will add this to a weekly update to the Board
- Board approval on July 15, 2025 as consent item

KEV Group

- Cloud based software
- Users log in to software online and can pay fees
- Athletic Games – prepay tickets (digital tickets)
 - Phone would be scanned
 - Would also be able to purchase tickets at the door
- Eliminates cash in the schools and cash handling
- Modules interested in - Digital forms, real time reporting, point of sale payments, mobile payments and validation, online payments and school level accounting
- More transparent, limit fraud, and more convenient for parents
- Each event scaled to send funds to proper account code
- Start at High Schools and Middle Schools with point-of-sale devices
- Cost – \$31,866.50 for first year
 - Discounts along the way
 - More cost first year due to devices, implementation, and training
 - District received 30% discount for first year

- 15% discount for second year - \$31,693.75
- Third year will be full price – \$36,520
- Questions
 - Dr. Clark asked to hear from Michelle Dixson (Michelle heard the first presentation from the KEV Group)
 - Very thorough
 - Very invested in staying with District and helping through implementation process
 - Will be change for building secretaries, but it will take a lot of cash out of hands
 - Does anyone else in town use KEV Group software?
 - Places in town (example – the Devon) uses similar software
 - How much will it save – how much will it cost as an expense line item?
 - Cost - \$31,866.50 for the first year
 - Efficient piece is worth this cost
 - Can use this for Turkey Tournament – which generates a lot of cash
 - What is the processing fee for user?
 - 4% plus ten cents per item
 - Business Office checking to see if this is for credit cards only or for debit and credit cards
 - What is the current online payment system for RevTrak?
 - Processing Fee – flat rate fee of \$2.00 per transaction

Vehicle Shuffle

- Opportunity to take nicer of driver's education vehicles and place into maintenance fleet
- Dedicate to Keil Building (Val, Maria R, and Dr. Curry – when they have to go to bus accidents) and the other two to foreman (Scott Johnson and Caleb Allen)
- This will allow buildings and grounds to take the trucks that the foreman were using and give back to the maintenance department
 - Foreman will be using more economical vehicles to check on job sites
- Ford Explorer was purchased for Security Department
 - Adam Banner will be using this vehicle and will be parked at different schools each day

Update – Eisenhower High School Geo-Thermal

- Geo-Thermal system at Eisenhower High School – uses ground source water to cool HVAC equipment
- In 2013 when it was designed it was undersized for cooling capacity
- Has plenty of heating capacity – no issues with heating
- In 2024 started looking into repair options/design issues
 - Lemark Services found that it was undersized for cooling and designed a fix for the process
 - 300-ton 600-gallon a minute closed system cooling tower
- There will also be an energy savings with this
- Bids come in on June 19th and this will be presented at the Board meeting on June 24th for recommendation of approval

Structural Issues at Annex

- Annex is where Buildings and Grounds current stores vehicles at night
 - Old Tech Automotive Building
 - Used to be warehouse space
 - Putting vehicles in it now because of the break-ins that were occurring overnight to the vehicles
- There has been a leak and has rotted part of the Annex out

- Klinger and Associates said it is not immediate risk of falling, but they wouldn't let snow fall on it
 - Put more structural supports in Annex to get by until Klinger can engineer a fix for it and give estimated cost

Audit RFP

- There are not enough auditors out there – will not be doing an Audit RFP

Update – ESSER Funds

- State sued the Feds – no funds because no one is working at Department of Education to pay the bills
 - Sitting on \$1.9 million of District funds

FY26 School Breakfast Program Expansion Grant

- Dr. Curry applied for and received again this year
- Use funds to purchase more smoothie machines – popular among students
 - Will be able to double breakfast smoothies

Purchase from OpenGate

- Went to Board on June 10th
- Purchase up to 15 metal detectors

Natural Gas and Electric

- Contract for electric is up in December with Constellation
 - Expecting rates to double
- Out of contract for gas with Constellation
- Administration would prefer to engage with Nadia to do RFP's for electric and gas
 - Reverse auction for electric

Meeting adjourned at 4:57PM